

# Guidelines of the GRACE Charity

GRACE = German Assistance for Chipunga Employees



Financial funds raised by GRACE will facilitate social needs and improvement of basic health care, education, and livelihood to all employees and their 1<sup>st</sup> line relatives at Chipunga Farm in Malawi.

GRACE recommends that all demands on health care must evolve from the employees and should be forwarded by the established Health Committee (HC). Requests on education and improvement of livelihood will be taken care of by the elected Chipunga Development Committee (CDC). Both committees must be elected and / or confirmed through election by the employees at the end of each year. The members of both committees must represent the families of Chipunga employees with at least 2 members female and one youth representative among the members. Both committees are fully accountable to the employees and towards GRACE in Malawi and Germany.

Support to a request or proposal might be granted by GRACE Malawi and Germany after having received a written application which must include a budget which is approved by either the health or the development committee. For an application to be considered, the guiding principles outlined below are binding.

GRACE requests that for each application a self-contribution is made by the applicant which will be reflected in the application. The HC and CDC will provide justification and account of this the amount of the self-contribution.

As of now, an annual budget of up to Euro 2.000,- (300.000,- MK) might be available which will be allocated on a quarterly basis (Euro 500,- / 75.000,- MK for every 3 month). Seasonal requirement will be considered e.g. for payments of school fees and for livelihood projects. In such cases the annual budget will be applied and not the quarterly allocations.

A subsequent quarterly allocation of funds will be released only after settlement of previous allocation.

For the beginning, fund allocation will be done as follows: 40% on health care, 40% on education, 10% on livelihood, and 10% on special projects.

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## Health Care assistance (40% of quarterly fund amounting to 30.000,- MK / to be determined by the HC)

- contribution to first aid and primary health care
- contribution to medication costs (HIV, malaria, colds and flu)
- contribution to ambulance transport to and from the doctor or hospital at Mzuzu
- purchase and maintenance of a first aid and emergency medication box
- training and contribution to the costs of a medical assistant
- contribution to vaccination programmes
- contribution to birth aid

## Education assistance (40% of quarterly fund amounting to 30.000,- MK / to be determined by the CDC)

- no financial support of the Chipunga secondary school
- school fee / tuition for secondary schools up to a maximum of 75% of total cost
- on principle one child per family
- in cases the CDC approves 2 children per family 1 child must be female
- 50% of promoted children must be female

## Livelihood support (10% of quarterly fund amounting to 7.500,- MK / to be determined by the CDC)

- no financial support to dairy cows
- goat milk scheme (preferable for kits)
- seeds (sunflower, peanuts, Soya, sweet potato)
- green manure (Mucuna or similar nitrogen collecting plants)

## Special Projects support (10% of quarterly fund amounting to 7.500,- MK / to be determined by the CDC)

- purchasing of mosquito nets
- purchasing of blankets
- improvement of water supply
- improvement and maintenance of employees' houses