

GRACE Charity (Förderverein Chipunga e.V.)

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Managing committee: Dr. Jens Diedrich (president), Barbara Schwarz (vice president), Margarete Baeza (treasurer), Christoph Schwarz (secretary)



Chipunga Development Committee

Dec. 3, 2017

c/o the Chairman Mr. Daniel Mthuti
CC: weltwaerts (Mr. Michael Herkommer)
P.O. Box 611 / Mzuzu

Feedback of the German Management Team Meetings (Nov. 3, and Nov. 24, 2017)

Dear CDC

As guidance to you I inform you today on choices made at our last 2 management team meetings.

Fertilizer/Seed Maize: We agree to the repayment scheme of self-contribution proposed by CDC (workers/pre-school teachers in 6 months and primary school teachers within 4 months). Beneficiaries failing to pay back the last loan shall not be allowed to join loan schemes any more.

Cost Proposal School Feeding: The proposal is agreed. Financing of the cooks (really two cooks?) and primary-school teachers have to be done out of the backflow from fertilizer/maize loans.

Tertiary Students Applications: we have selected for co-financing of their apprenticeships:

Name (first, family)	Institution / educational goal of the apprenticeship	Fee/y	% GRACE	GRACE/y
Ms Jane Chiumia	Ekwendeni College of Health Sciences / Nurse	970'000	75%	727'500
Mr Stanley Msadabwe	Loudon Teacher Training College / Teacher Primary School	400'000	75%	300'000
Mr Robert Nkhoma	Loudon Teacher Training College / Teacher Primary School	400'000	75%	300'000
Mr Tobias Muthahi	Beston College of Accounting / Journalism	450'000	75%	337'500
Mr Billy Kasawaya	Livingstonia Lews Campus / Teacher Secondary School	1.064'000	50%	532'000
Mr Ishmail Julios	Mzuzu University / Tourism and Hospitality Management	350'000	fix	100'000

Apprentices were chosen according to CDC assessment/recommendation. **Notes:** Ishmail Julious applied for backing the increased institutional fees (so his grant was set to MKW 100'000/year). Billy Kasawaya gets aid of 50% only, as he is underway and his choice is the very most expensive.

All new apprentices need to sign an individual MOU. Michael shall be helped by any apprentice to collect signatures of her/himself, CDC, and the accountable person at the particular institution. The bank account entered to the MOU must be checked for accuracy as well. Ahead of signing, Michael shall discuss an action the student will execute at Chipunga. The action must be written down as precise as possible into the MOU. **All personalized MOUs will be send to Michael.**

Work description Michael Herkommer: CDC received our memo on tasks defined for Michael.

Primary School Teachers: CDC and Michael shall validate whether the increase to MKW 300 is justified: Do the educators appear at pre-school all days? What is the recent community input?

Laptop Loan for Tertiary Students: Michael informed the recent apprentices on the option to obtain a used laptop for MKW 80'000 (via WhatsApp). Refund will be made by cutting the annual fee a tertiary student gets from GRACE. Single arrangements have to be discussed. Michael will be in the lead. If we get more aspirants than PCs available, the allocation will be done at random.

Our next management meeting is planned for December, 16. By when do we get the corrected budget 2016 and budget 2017 overview files? Our bookkeeper is in very desperate need of them.

With kind regards on behalf of the German Management Team,


Dr. Jens Diedrich
President GRACE charity