



Chipunga Development Committee
c/o the Chairman Mr. Daniel Mthuti
CC: weltwaerts team (Eva & Timo)
P.O. Box 611 / Mzuzu

Feb. 20, 2017

MEMO: follow-up and conclusions of the German GRACE Management

Dear CDC

Today we would like to inform you about the discussions made at our monthly management team conference (held at February 4th, 2017).

Comment on budget files 2016: Thank you very much for the 2016 budget files. As reported by Mphatso, CDC could not provide proper logs, complete bills, and all tracking notes. This is subject for change! Underneath you find the notes of our bookkeeper where she desires clarification.

File RUN COSTS

- a- Fees Secondary School: Daniel/CDC applied in a handwritten list different fees - please verify/confirm why and whether figures have changed
- b- Health: are spending and deduction cells mixed? If we sum-up all spending and deduction cells there is an error - please check and clarify
- c- Allowance: who got allowances besides CDC for their meetings, and what is the documented spending for transport - please check and clarify
- d- Pre-school teachers: in the total, there is a „4“ too much. Probably a calculation error (please use our treasurer's files (send to Mphatso; as here the calculation is done by the computer, and not manually)
- e- Terms: as the year for learners, cooks, and pre-school teachers has 3 terms, 3 and not 4 terms shall apply in the annual budget - please correct

File BACKFLOW SCHEMES

- a- Fertilizer and maize: it seems that numbers from 2015 were entered - that is not good - please check and correct if it was done by mistake
- b- Self-contribution maize: we don't believe all self-contribution has been returned at once in January 2016 - please check again

We propose that Mphatso gets tuition on computerized calculation as soon as possible. For that I've asked Eva and Timo to give classes and to aid when Mphatso checks over the files for corrections. Both volunteers can use the CDC notebook for this training and they can use it even in Mzuzu. These lessons could become a Win-Win for Mphatso (as student) and CDC/GRACE.

Mphatso shall check the files in a constant way every 3 months (April/July/October/January). This will ease your work, and it will dig out if papers are missing or self-contribution is delayed.

Minutes CDC Meeting: Your notes have been read through. We've conviction that the mentioned repayment of self-contribution will be ruled and resolved by CDC. Annotation on the restructure of CDC: this reform will become into power not until the next fertilizer buying round (tbd).

Fee Secondary School 2nd term 2016/2017: MKW 369'750 have been paid in cash by Bernhard in the interim. But, we've asked ourselves on how these payments to parents are tracked and how CDC ensures that learners attend courses constantly? In other words: is an abuse thinkable?

Would it be possible to get a snapshot from all secondary school students participating in the GRACE scholarship program? This is a crucial thing to assure donations and to convince donors. If learners could smile the value of the photo is even higher. Thank you for your kind assistance!

GRACE Charity (Förderverein Chipunga e.V.)

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Managing committee: Dr. Jens Diedrich (president), Barbara Schwarz (vice president), Margarete Baeza (treasurer), Christoph Schwarz (secretary)



Application Community on extra payment: We were informed via additional channels that the restoration at Chipunga Primary School has been funded by another sponsor in parallel. Hence, we are questioning the step-up support applied by the community people. Could CDC check the progress and real need please and could you come up with a veritable solution to us?

Application Chigwere on books: We'll follow the CDC position: Chigwere must end their assured labour ahead we are going to talk about supplementary funding. CDC shall have a closer look into the development at Chigwere secondary school.

Fatsani Kaunda - MOU Extension: Examination and tuition fees were not included in the initial application letter we got from MTC. The rates have been verified in the interim. Fatsani is doing a course taught at MTC, but examination bodies are UK/USA based. For that reason, her course tuition and examination fees have to be paid to special entities (this is different from Lumbani and Jubious who are doing technical courses where exams are prepared and run by MTC). A new MOU reflecting this will be prepared and send to Fatsani to obtain the required signatures. The payment is due on February 24, 2017. Bernhard will pay if the bank account of the examination body has been announced to us.

As we have not yet received a budget proposal for 2017 future projects are currently on hold. Please send us the corrected budget 2016 files and your budget 2017 demand at your earliest convenience. Thank you very much!

With kind regards on behalf of the German Management Team,



Dr. Jens Diedrich
President GRACE charity