

GRACE Charity (Förderverein Chipunga e.V.)

Postal address: Förderverein Chipunga e.V., Vordere Gasse 10, D-71254 Ditzingen, Germany / e-mail: info@foerderverein.chipunga.com

Managing committee: Dr. Jens Diedrich (president), Christoph Schwarz (vice president), Ophelia Ertel (treasurer), Barbara Schwarz (secretary)



Chipunga Development Committee

c/o the Chairman Mr. Daniel Mthuti

P.O. Box 611 / Mzuzu

January 5, 2014

Budget 2012/2013: proof and questions

Budget 2013/2014: information and next steps

Dear CDC members

Thank you very much for putting together a calculation on the past budget period and detailed information about the composition on the new budget period. The German managing committee discussed the ancient budget report, and the new budget proposal on December 28, 2013.

Budget 2012/2013

Total MK 1'269'320 (fertilizer MK 769'320 + MK 500'000) was paid-out to you for this period. In general we agree to your reporting (copied in below), but there are questions to be clarified:

- Our summing-up of your figures (grey box named 'control Sum GRACE') is counting a total budget available of MK 10'000 less. Where is the mistake?
- We don't understand why the fertilizer of the teachers goes 100% into your calculation which is - as mentioned in your heading note - *the takeover figures by GRACE only*.
- Please explain what is the projects behind '*#9 General*' and what is meant by '*balance*' and '*outstanding balance for 2012 and 2013*'.
- We were wondering where the anticipated budget for solar panels has wrapped-up in?

GRACE-Annual Budget Reporting			
(from October 2012 - September 2013)			
Year: 2013			
Note: all data on this sheet represent 75% project takeover by GRACE only			
	Calculation CDC	Control Sum GRACE	Questions to be clarified:
Total budget available	1.298.675MK	1.288.674	<- MK 10'000 less
#1 Fertilizer Worker: 50%	330.337,5MK	330.337	
Fertilizer teacher: 100%	138.000 MK	138.000	<- shouldn't it be 0%?
#2 Health: 75%	88.665 MK	88.665	
#3 Health refund: 75%	17.370 MK	17.370	<- invoices available?
#4 Seed maize	29.200 MK	29.200	<- invoices available?
#5 Secondary school: 75%	16.875 MK	16.875	<- invoices available?
#6 Scholarship 1.: Day community sec. Sch. 75%	31.875 MK	31.875	<- invoices available?
" 2.: Government sec. Sch. 100%	138.100 MK	138.100	<- invoices available?
#7 Preschool: 100%	139.400 MK	139.400	
Mattresses: 75%	234.375 MK	234.375	<- invoices available?
#8 Goat scheme: 100%	12.000 MK	12.000	<- invoices available?
#9 General	36.400 MK	36.400	<- what is covered by general?
Balance	76.077,5 MK	76.077	<- what is meant by balance?
Note: Outstanding balance for 2012: 99.903,5 MK + balance of 2013 =	174.981 MK	174.981	<- outstanding self-contribution?
Date and signatures of CDC responsables			
16.12.2013 Daniel Mthuti			
16.12.2013 Esnart Nyasulu			

As usual we need invoices and if not available some explanatory notes for all your spendings.

Would you be so kind to hand-over invoices or notes sorted by cost-centre to Hannah or Mona? They can scan everything and send it to us. Thank you!

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Budget 2013/2014

I'll tried to put the costs of all projects mentioned in your instructive letter into a spreadsheet. What I found missing in your budget demand is the outlay for health. How will this be covered?

Note: there are 2 exemptions where we did not follow your proposal: a) the solar panels for the primary school will be covered by a project called '*lighting for Chipunga*' (see extra paragraph), and b) the renovation of teacher houses shall be discussed with me at my next stay in Malawi.

Wages of pre-school teacher have been raised to MK 250 per day and teacher. So the total CDC budget claim is MK 1'697'346. As the fertilizer has been paid in full the total budget deduct is MK 1'188'450. The remaining 2nd instalment of around MK 510'000 (depending on the exchange rate at day of exchange) will be paid to your bank account by Bernhard Schwarz. The salaries for the two new Emanuel teachers will be paid out separately and independent of CDC budget.

	# persons involved	project calculation aid / contribution information				Total project cost (MK)	% GRACE contribution	CDC budget claim (MK)
		NFK (MK/bag)	UREA (MK/bag)	CAN (MK/bag)	# (bags)			
FERTILIZER		16.200	16.200	13.950				
- workers	28	28	12	16	56	871.200	50%	435.600
- teachers	6	6	6	0	12	194.400	0%	0
- Pre-school teachers	4	4	1	3	8	122.850	50%	61.425
- fertilizer total						1.188.450		497.025
SEED MAIZE		bag						
- workers	28	3.372			28	94.416	50%	47.208
PRE-SCHOOL		per day	per month	per year				
- wages teachers	4	1.000	20.000	180.000		180.000	100%	180.000
		community contribution: porridge cooking and sugar for tea						
PRIMARY-SCHOOL		Maize (1.600kg)	Soja (540kg)	Milk	Sugar / salt			
- porridge system	253	129.600	81.000	40.000	70.200	320.800	100%	320.800
		community contribution: kitchen, pot, labour for cooking, dishes required						
- raincoats	253	1.000				253.000	75%	189.750
- shoes	253	1.000				253.000	75%	189.750
SCHOOL FEES		per term	per month	per year				
- scholarship A	1	60.000		180.000		180.000	100%	180.000
- scholarship B	8	3.750		90.000		90.000	75%	67.500
- fee worker kids	2	11.250		33.750		33.750	75%	25.313
						Grand total CDC budget claim:		1.697.346
								CDC budget deduct (MK)
- fertilizer						1.188.450	100%	1.188.450
						Grand total CDC budget deduct:		1.188.450
						pay-out (CDC budget claim – CDC budget deduct):		508.896

Lighting for Chipunga – a special project celebrating 10 years of GRACE activities

GRACE charity is celebrating its 10th anniversary of activity in 2014. For this, we have decided to roll-out a special project on illuminating the region. The project is called "*lighting for Chipunga*".

CDC shall discuss and come-up with a first proposal about how this illuminating program could be realised. You shall estimate the cost for every single part of the project. For example project parts could address the specific needs of private persons, families, and regional facilities (like the primary school). As usual a self-contribution is required. I would be happy to receive your initial draft proposal ahead of my travel to Malawi. Concrete decisions will be made at my stay.

With best regards on behalf of the German managing committee,


Dr. Jens Diedrich
President GRACE charity